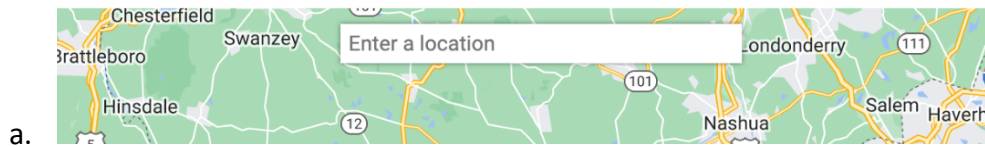


Find My Legislator, Introduction Outline

How to Find a Legislator

1. Go to Find My Legislator
 - a. <https://malegislature.gov/Search/FindMyLegislator>
2. In the pop up search bar on the map of Massachusetts, enter the location of your business.

To find your legislator, enter a location or click the map:



3. Click on the name of the legislator you'd like to contact
 - a. There will be both a Senator and a Representative to choose from
4. Prepare an email or letter (Legislator information is on their page)

Representative
★ **JEFFREY N. ROY**
Democrat - 10th Norfolk

✉ Jeffrey.Roy@mahouse.gov

STATE HOUSE
24 Beacon St. [↗](#)
Room 43
Boston, MA, 02133
Phone: (617) 722-2030
Fax: 617-626-0279

DISTRICT OFFICE
124 Grove Street [↗](#)
Suite 220
Franklin, MA 02038
Phone: (508) 520-3100
Fax: 508-6187126

Introduction Template

Outline:

- Introductory statement
- Briefly introduce your business and role
- Introduce the topic of importance (reason you are contacting them)
- Mention joint goals between you and the legislator, then invite them to visit your business
- Thank them for their time
- Sign email with contact details

Overview Example: An email contacting MA Legislators on behalf of the Northeast Hearth Patio and Barbecue Association

To: xxx@mahouse.gov or xxx@
Subject: Business name site visit

Dear Chairman XXX,

I hope this email finds you well. My name is [Your Name], [Your Title] at [Your Business Name], located at [Your Address] in your district.

I am a member of the Northeast Hearth Patio and Barbecue Association (NEHPBA), a trade association representing over 250 individual member retail and related companies throughout the Northeast. NEHPBA is integral to promoting, fostering, and advocating for the hearth, patio, and barbecue industries in the northeast.

I am writing to invite you to visit [Your Business Name] in your district to discuss more about our industry and the impact we have in the community. We believe that the hearth, patio, and barbecue industries are essential to our communities. Our businesses provide jobs and support our local economy. We are also committed to the sustainable use and protection of the environment.

By forging stronger ties and understanding the challenges and opportunities in our industry, we hope to work hand in hand to make a positive difference in our community.

We appreciate your time and are excited to continue to collaborate moving forward.

Sincerely,
[Your Name]
[Your Phone Number]
[Your Email Address]